

# **BUDGET AND PERFORMANCE PANEL**

## **Budget and Performance Panel – Work Programme**

**3<sup>rd</sup> December 2025**

### **Joint report of Chief Officers Finance and Governance**

#### **PURPOSE OF REPORT**

To consider the Panel's Work Programme.

**This report is public.**

#### **RECOMMENDATIONS**

- (1) That the Panel consider and agree what is to be included in the Panel's Work Programme.

##### **1. Introduction**

- 1.1 The Panel is responsible for setting its own annual Work Programme within the Terms of Reference, as set out in the Council's Constitution.
- 1.2 Members are requested to consider the Work Programme attached at **Appendix A** and also consider any additional items the Panel may wish to add within its terms of reference. Also attached at Appendix B are the Terms of Reference of the Panel.

##### **2. Updates**

- 2.1 Regarding an update on Fit for Future the Panel is advised that the Overview and Scrutiny has resolved that a report be provided to an O&SC meeting and that Members of B&PP be invited to attend. This to be provided on a 6 month or quarterly basis.
- 2.2 The Panel is asked to consider its Work Programme in accordance with its Terms of Reference.
- 2.3 At the last meeting of the Panel, held on 17<sup>th</sup> September, amongst other things it was agreed that the following be timetabled, dates have now been set:

<b>Item</b>	<b>Date</b>
To review the effectiveness of the Council's complaints systems in improving service delivery – to receive regular reports and statistics including	3 <sup>rd</sup> December 2025

outcomes on complaints to the City Council and Ombudsmen's (Local Government and Social Care) (Housing). Also to consider any annual reports and statistics from the Ombudsmen.	
Staff vacancies, the well-being of Council staff and how the Council are to fill vacancies. *	14 <sup>th</sup> January 2026
*To be prioritised with the Chair of People and Organisational Development Committee also invited to attend for the meeting.	

2.4 With regard to the remaining items agreed at the last meeting Members are asked to clarify what their expectations are and prioritise these actions. Please see **Appendix B**.

2.5 The Panel is informed that at the last meeting of the Overview and Scrutiny Committee Members of the Committee discussed a Fit for the Future update and agreed that a Workshop should be arranged as soon as possible for Scrutiny Members and that all other Councillors be invited to attend. This has been arranged to be held on **Wednesday 14<sup>th</sup> January commencing at 5.00pm**, prior to the meeting of B&PP. This will be hybrid.

### 3. Training

3.1 The Panel has previously been provided with training on the following:

- Treasury Management
- Budget and Project Monitoring (Delivering Our Priorities)
- Introductory Capital Financing
- Scrutiny Training provided by the Centre for Governance and Scrutiny (CfGS) - Teams

3.2 Members may wish to suggest additional training or request areas for closer scrutiny in line with the Panel's Terms of Reference. Please see **Appendix C**.

#### RELATIONSHIP TO POLICY FRAMEWORK

There are no direct implications as a result of this report.

#### CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

#### LEGAL IMPLICATIONS

Overview and Scrutiny Procedure Rule 9 (a) advises that the Overview and Scrutiny

Committee and Budget and Performance Panel will be responsible for setting their own Annual Work Programme within the Terms of Reference set out in Part 2, Section 5, 9 and 10 of the Constitution.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications as a direct result of this report. Any further reports on specific issues contained within the Work Programme will require further consideration of the financial implications.

#### **OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:**

None.

#### **SECTION 151 OFFICER'S COMMENTS**

The S151 officer has been consulted and has no comments to make.

#### **MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments to add.

#### **BACKGROUND PAPERS**

None.

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